



Humanitas, Inc.

**Subcontract to Support Professional Administrative, Technical and Logistical Support Services for
DHHS/HRSA Division of Independent Review (DIR)
March 30, 2010 – December 1, 2010**

Objective Review Committee (OCR) Teleconference Meetings

Quality Support coordinates the logistics for a series of grant reviews via teleconference where the review participant receives, read and independently evaluate assigned applications. The teleconferences are conducted for the purpose of discussing, scoring and preparing summary statements. A teleconference can range from one to four days, having 4 to over 100 reviewers, based on the number of grant applications to be reviewed. Quality Support reproduce, assemble, and ship review materials to participants; arrange for and participate in pre-review conference calls and teleconferences; consolidate reviewer comments into one central document for each application to be reviewed; provide administrative support during teleconferences; tabulate post-conference surveys; settle accounts and pay vendors. Summary Statement Operators are available at each teleconference to capture and summarize key discussion points. Quality Support also provides editors to review and make final correction/changes to the summary statements. Weekly progress reports are prepared and submitted to the client. Quality Support Inc., coordinated and participated in the following net conferences:

Public Education Efforts to Increase Solid Organ Donation, June 2010
Poison Center Support and Enhancement Cooperative Agreement, June 2010
Emergency Medical Services for Children Targeted Issues, June 2010
Graduate Psychology Education, June 2010
MCH Research Network on Pregnancy-Related Care Program, May 2010
SPNS – Hepatitis C Treatment Expansion Initiative
AIDS Education and Training Centers (AETC) Expansion on HIV Care in Minority Communities, June 2010
National Center for Multicultural AIDS Education and Training, June 5, 2010
Service Area Competition Additional Areas (Round 3), May 2010
Pediatric Research in Office Setting, June 2010
Rural Track Technical Assistance Demonstration Project, June 2010
Leadership Education in Neurodevelopmental and Other Related Disorders, July 2010
Developmental Behavioral Pediatric Research Network, July 2010
Reducing Loss to Follow-up after Failure to Pass Newborn Hearing Screening, July 2010
CHARN Data, July 2010
Flex Rural Veterans Health Access Program, July 2010
Partnership for Oral Health Leadership Cooperative Agreement Program, August 2010
CHARN, July 2010
Telehealth Network Grant Program, July 2010



Service Area Competition Additional Areas (Round 5) July 2010
Academic Administrative Units, June 2010
Interdisciplinary and Interprofessional Joint Graduate Degree, July 2010
Post Doctoral Training in General Pediatric PH Dentistry or Dental Hygiene, July 2010
Pre-doctoral Training in General, Pediatric & PH Dentistry or
Dental Hygiene, July 2010
Affordable Care Act State Health Care Workforce Development
Planning, August 2010